

# MARINE ADVISORY COMMITTEE

MEETING – 26<sup>TH</sup> SEPTEMBER 2016

AGENDA ITEM	NOTES	ACTION
<b>1. Welcome</b>	1.1 The Harbour Master welcomed everyone to this Marine Advisory Committee meeting this morning. Although this is the second time that this particular Committee has met, but in reality this is the start of a new age.	
<b>2.1 Present</b>	2.1 Those present then identified themselves and the organisation whom they represent: D.O'Neill – Caernarfon Harbour Trust I.C.Thomas – Caernarfon Harbour Trust D.Rhys Prytherch - Caernarfon Sailing Club R.Sharp – Natural Resources Wales J.Judge – Royal Welch Club S.Morgan – Plas Menai G.Cleaver – Port Dinorwic Marina E.W.Jones – Pilot A.Price – Ynys Mon Council N.Bristow – Port Dinorwic Sailing Club	
<b>2.2 Apologies</b>	Dr J.O'Sullivan – V.Dock Berth Holders Assoc. 2.2 Apologies : K.Fitzpatrick – RYA Cymru Awaiting nomination – Welsh Government Fisheries Unit	
<b>3. Appoint Chairperson &amp; Secretariat</b>	3.1 The Harbour Master informed the meeting that under the 2012 Harbour Revision Order (HRO) it established a Marine Advisory Committee (MAC) comprising various stakeholders to advise the Trust. The meeting agreed to defer the decision to elect a Chairperson until the next MAC meeting, but that the Trust would provide the Secretariat.	<b>CHT</b>
<b>4. Purpose and Constitution of the MAC</b>	4.1 The Harbour Master notified those present that: "The Trustees must take into consideration any matter, recommendation or representation which may from time to time be referred or made to them by the Advisory Committee whether or not the Advisory Committee has been consulted by the Trustees on the matter, recommendation or representation".	
<b>5. Background information on the CHT</b>	5.1 The Harbour Master reported that the CHT is a Statutory Harbour Authority established in 1793 by Act of Parliament. It is also a Competent Harbour Authority (i.e. as from 1988) with responsibility of pilotage throughout the Menai Strait. The Trust has a number of specific powers and duties. In any decision making following any discussions between the CHT and the MAC. It will be the Trust that has the final say. However, the Harbour Master emphasised that the CHT would not seek to be dictatorial, but rather discuss with the MAC what is the correct and appropriate solution for the benefit of all stakeholders. The MAC would provide a double check on what the Trust is doing, especially if the stakeholders have a better idea on what should be done. The Harbour Master highlighted that: "The Chairman of the Trustees, or his representative, and the Harbour Master, or his representative, shall be entitled to attend any meeting of the Advisory Committee". The Harbour Master reiterated that the Chairman of the CHT (I.C.Thomas) and himself are not nevertheless bound to come to a MAC meeting. In an answer to J.Judge, the Harbour Master stated that there was no reason why an individual could not only serve on the MAC, but also on the CHT. In fact the MAC should be an appropriate pool to recruit future Trustees. Mr I.C.Thomas remarked that it is a two way listening process. If the MAC and or a member can see that something is wrong or needs improvement the CHT will listen to every recommendation. Rather than wait until the next MAC meeting (if for example a breach of a Bylaw had occurred), the MAC and or a member should immediately notify the CHT. Just as there should be good communication between the MAC and the CHT, it must also apply within the MAC itself. To assist this process the Harbour Master will distribute at the end of this meeting a form to be completed by all the MAC members in order to collect the relevant email addresses, telephone numbers, etc. Mr I.C.Thomas informed the meeting that following the 2012 HRO the number of Trustees has now been reduced to 10 and this includes the Harbour Master. Gwynedd Council are also eligible to nominate a representative to serve on the CHT, which they exercise. Unfortunately in recent years this has not been the case with Ynys Mon	<b>Harbour Master</b>

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	Council who decided that they wanted to reduce the number of committees that their councillors had to serve on. The Trust also has the powers to Co-opt a Trustee if they felt that they required a particular skill/knowledge.	
<b>6. Harbour Master's Report</b>	<p>6.1 The Harbour Master briefly outlined the responsibilities of the CHT in respect of the moorings that it provides, but also the marine navigation marks that it repairs and maintains (i.e. as per the Schedule provided to all those present).</p> <p>6.2 In respect of pilotage, the authorised pilot for the Menai Strait is E.W.Jones. At present he is currently training the Harbour Master to become a pilot. In due course a decision will need to be made to who will replace E.W.Jones as the authorised pilot. E.W.Jones stated that should he be unavailable, it would be possible for R. Jones to act as a temporary pilot.</p> <p>6.3 The two main vessels that require pilotage are the "City of Cardiff" and the "Balmoral".</p>	
<b>7. Additional members</b>	<p>7.1 The Harbour Master informed the Members that the MAC is allowed to appoint four extra members. The decision will need to be made by the MAC itself, but that they are free to nominate anybody. The Harbour Master pointed out that the Menai Strait Users Association was no longer in being and their place has been taken by the V.Dock Berth Holders Association. The Harbour Master proposed to nominate onto the MAC a representative from the Royal Anglesey Yacht Club so that each of the sailing clubs/berth holders associations have a seat on the MAC. Another body to be contacted, he suggested, is that of the Menai Strait Fishing Order Management Association because they could have a wide impact on the CHT. The meeting agreed in principle and will arrange in due course to write to these organisations seeking nominations to serve on the MAC. Other organisations were also put forward such as, for example, : The Conway Centre, the Indefatigable, etc.; but it would be upto the MAC to decide as to who they also wanted to serve on the MAC</p>	<b>Harbour Master</b>
<b>8. Any Other Business</b>	<p>8.1 Dr J.O'Sullivan put forward his own name to be elected as Chairman of the MAC at their next meeting. Following a discussion the MAC members decided that it would be better to meet sooner rather than in 6 months' time (whilst also having the opportunity to meet informally) and that such a decision as to who should be Chairman to be decided then. Dr J.O'Sullivan also went to suggest the practical use of emails to communicate between MAC members. Mr N.Bristow also raised the practical issue as to the length of time a person could remain as Chairman of the MAC. The Harbour Master informed the MAC members that they are appointed to serve for three years, but that the MAC can make up their own rules such as deciding whether they would vote annually as to who should be the Chairman of this committee.</p> <p>8.2 The Harbour Master confirmed to the MAC members that if a representative was unable to attend a MAC meeting, then that particular body could nominate somebody else to represent their organisation instead.</p> <p>8.3 The Harbour Master agreed to the suggestion from Dr J.O'Sullivan that the Monthly Minutes of the CHT should also be circulated to all the MAC members.</p>	
<b>9. Items to be referred/recommended to the CHT</b>	<p>7.1 The Harbour Master invited all the MAC members to individually and or collectively refer/recommend issues to the CHT that they wanted dealing with.</p>	
<b>10. Date of Next meeting</b>	<b><u>10.1 The MAC members agreed that the date of the next meeting will be on 12<sup>th</sup> December 2016 at 10.00am at the Harbour Office.</u></b>	