

MONTHLY (Hybrid) MEETING – 3rd April, 2024.

Present	Dewi Pritchard Jones (Chairman – CM) Ioan Thomas (IT)(Zoom) Christopher Jones (CJ) Barry Davies (BD) Malcolm Jones (MJ) Charles Roberts (CR) Bill Barry (BB) Ian Park - MAC	
Apologies	Neville Evans (NE)	
No Attendance	Iwan Huws (IH)	
Officers	Mr D. O'Neill Ms J. Jones	
Agenda Item	NOTES	ACTION
	CM welcomes Ian Park, the Chairman of the Marine Advisory Committee to the meeting as a guest.	
Minutes	Apologies from HM and JJ for the lateness of the minutes being circulated. The minutes from the meeting held on the 6 th March were proposed as being correct by CJ and seconded by MJ before being formally agreed by the Trustees.	
A.O.B - Public	No members of the public are in attendance,	
Matters Arising	Matters arising from March 2024 meeting that were on going. Port Marine Safety Code (PMSC) Marine Advisory Committee (MAC)	Harbour Master
Governance	HM reminds the board that there will soon be a change to possibly five board members as terms come to an end. This will result in re-election, new elections and appointments needing to be made. Including representatives from Caernarfon Town, Gwynedd and Anglesey Council. MJ – We are losing Chairman and Vice Chairman. HM explains the term process. Chris Jones took over midterm from Stuart Wallace so would need to be re-elected, should he wish to remain. BD – This needs to be decided in the October meeting? HM agrees and that votes would be submitted by email. IT – It will be my last term, therefore a representative from Caernarfon Town Council will be needed. BD states that the contribution IT has made to the trust is significant and deserves recognition.	



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MJ – Who appoints new members and positions? HM replies, the Trustees must appoint a new Chairman and Vice Chairman. Whilst the decision date can come forward the actual appointment date is set. The more forward planning for the elections, the better. HM checks that our current Trustees details are correct.

In a previous meeting there was a request to look at our Welsh Language Policy. HM will share this electronically for the Trusts approval.

BD would like the chain of command for employees to be reconsidered, with the Dock Master reporting directly to the Assistant Harbour Masters (AHMs). HM agrees this would be an option when the newly appointed AHMs have more experience in their new positions. JJ would look after the administrative side whilst JK would deal with the operational aspects.

Annual Agenda

HM - Reporting of MAC minutes. We would like to be able to present the minutes from the 1st bi-annual meeting to the Trust at their meeting which follows (eg March MAC minutes ready for April Trust meeting). Similarly for Trust minutes to be ready for the MACs final annual meeting. BD asks if the report from MAC be written or verbal?

HM replies that it would be up to the Trust. HM happy for lan to attend meetings and feels it important as part of the consultation process.

CJ asks how often would lan be expected to attend Trust meetings to report? IP replies that he is happy to attend the Trust meeting to report on behalf of the MAC directly after their bi-annual meeting.

HM shares a website page on screen Little Hampton Harbour Authority. HM would like CHT to adopt their approach to governance (their strategic plan) for the purpose of greater transparency and helps build structure. BD asks if this information can be put into a document for us to consider? HM replies that it can and this would form the steps towards better governance which is part of CHT responsibilities.

CJ notes that he is very pleased to see that ideas are being fleshed out and followed through. HM agrees. The annual agenda and the structure are the backbone to this.

MAC

IP speaks with the Trust noting that the number of members on the MAC has shrunk post Covid. He has had little input from user groups and only a few stakeholders have replied to his request for new members. Namely Plas Coch, Conway Centre and Dinas Boat Yard. He has reached out to RYA Wales on numerous occasions but with no positive outcome. There will be a representative from Victoria Dock Berth Holders Association. Port Dinorwic marina are also intending to set up an owners association, which IP will contact once in place. IP would also like input from visitors. Would a questionnaire be possible via CHT website? HM replies, Yes and he thinks it's a great idea. We could also create a link to the questionnaire via our invoices. It's always good to get feedback from customers. BB asks if it is worth having a representative from the River Seiont berth holders? John Jones, who has a yacht on the river, has attempted to contact IP expressing an interest to join the MAC. IP will look into this request.

HM – If MAC asks us to help appoint new members, we should. IP - there is a statutory list of representatives from various organisations but we would

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like to appoint groups that are not on the list. The Trust will endeavour to support whoever the MAC wants to reasonably appoint as members.

MJ asks, who are the MAC Members? HM brings up the list of members on screen. The wider the list, the better for consultation. IP would like the MAC to control who they have as members. CM replies that the group must be wide enough to capture relevant water user groups only. HM - the MAC would like the control to be able to choose their members. If anyone from the Trust wants to attend a meeting, they can but need to request via CM and/or HM.

BB asks, can the statutory list be changed? HM replies, not without a Harbour Revision Order.

CJ notes that it would be prudent to start compiling a list of all the changes we would like to make throughout the Trust, so that we only need to submit ONE Harbour Revision Order, as there is a considerable financial implication. HM agrees.

CR asks if it is worth getting feedback from car park users (not on behalf of MAC)? HM replies, the Car Park isn't part of the Harbour. CR feels it would be worth getting feedback on how we are managing it. HM replies that we do get feedback from some visitor, but would be reluctant to survey Car Park users as this is broadly speaking beyond the scope of Stakeholder engagement.

HM – The registration of Power Boats and Jet skis was discussed during the last MAC meeting. Predominantly that all four local authorities are now accepting each other's registrations. The fee structure for CHT will remain the same as in previous years for this season, but is anticipated to increase next year to meet Gwynedd Councils fees, which are currently at £70 per registration. CJ, it will be interesting to see if our registration numbers fall next year due to the increase in fees. At the MAC meeting, Chris Seddon of Ty Calch would like to see something written on the CHT website to justify / explain registration fees to user groups. Ty Calch also administer PB/PWC registrations on behalf of CHT. CJ asks what is the criteria for registration? Is it where you live, type of vessel? HM, no it's down to where they launch daily so they will most likely go with the cheapest. The point being that going forward the system needs to be unified, even down to the design of the registration sticker.

IP notes that the Daily Post reported on the incident of the boat crash on the Straits and the pathologist concluded that the fatality was due to the impact of the collision. IP wants us to continue discussing speeding craft on the Straits as we need to be seen that we are covering this issue. The evidence for this is via our meeting minutes.

HM – in response to this fatal incident we held a public consultation. As a result we increased the area of the speed limit which forced Anglesey Council to look at and improve their water management. This demonstrates good governance as the incident did not take place within CHT waters and was just outside our Harbour limits. MJ asks if the company Rib Ride should be on the MAC. IP has not approached them as they are a commercial entity. HM replies that the Rib Ride operators are one of the best as far as safety of guests, staff training, and adherence to legalities go.

CJ - is it worth asking the Fire Service who operate out of Dinas Boat Yard to attend.

CR – What are we doing to enforce the speed limit? HM replies, excluding persecution, we have speed limit markers and the patrol vessel will be out at busy times and will aim to manage vessels that are witnessed or reported for speeding within the speed control area. CR asks if we can prosecute? HM replies Yes. CM ask if the speed is measured over land or through the water?



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	CR and IP reply, through the water. CM asks, how do we prove speed? Do we ask them to slow down if we feel they are going too fast? IP feels the biggest issue is excessive speeding, dangerous manoeuvres (donuts and jumping) and the wash, especially around moorings. HM includes location and traffic density needs to be considered. It is all proportional. MJ – Would it be worth considering a blue light for the patrol boat (Foryd)? HM replies, yes, we can have one installed. BB asks if a camera would also be appropriate. HM asks, how often do we have an issue with speeding within the speed limit? CJ - A blue light would aid to enforce the message. HM - we will install a Blue Light.	
Correspondence	Trinity House Report P0310 / P0312. They have accepted the Seasonal Buoys.	
Other Matters	We have the job to replace the marker buoy at Indefatigable. If there are any issues with lights or buoys which we do not service, HM is able to contact the owners to request any issues be remedied.	
A.O.B	No other business.	
	Next Monthly Hybrid Meeting of the Trustees will be held on Wednesday the 1 st May 2024, at 10am. Old Harbour Office and via Zoom.	