



CAERNARFON HARBOUR TRUST ANNUAL AGENDA

Date of meeting	Agenda items
January	NO MEETING
07 February 2024	<ol style="list-style-type: none"> 1. Q4 DP REPORT 2. ANNUAL ACCOUNTS 3. FEES AND CHARGES 4. ITEMS TO REFER TO MAC 5. TRAINING REVIEW
06 March 2024	<ol style="list-style-type: none"> 1. REPORT BUDGET, TO INCLUDE EMPLOYEE RENUMERATION 2. OPERATIONAL INSPECTION
03 April 2024	<ol style="list-style-type: none"> 1. Q1 DP REPORT 2. REPORT MAC MINUTES 3. MOORING CONDITIONAL REPORTS 4. PREPARE AND DISCUSS TRUSTEE TERMS
08 May 2024	<ol style="list-style-type: none"> 1. AIDS TO NAVIGATION REPORT/REVIEW
05 June 2024	<ol style="list-style-type: none"> 1. PMSC REVIEW- WITH VEIW TO TABLE ANY ITEMS IN DECEMBER
03 July 2024	<ol style="list-style-type: none"> 1. Q2 DP REPORT 2. OPERATIONAL INSPECTION
August	NO MEETING
04 September 2024	<ol style="list-style-type: none"> 1. CONSERVANCY REVIEW 2. ITEMS TO REFER TO MAC
02 October 2024	<ol style="list-style-type: none"> 1. Q3 DP REPORT 2. APPOINTMENT OF TRUSTEES
06 November 2024	<ol style="list-style-type: none"> 1. FINANCIAL REVIEW 2. OPERATIONAL INSPECTION 3. INDUCTION OF NEW TRUSTEES (IF APPROPRIATE) 4. REPORT MAC MINUTES
04 December 2024	<ol style="list-style-type: none"> 1. PMSC REVIEW 2. GOVERNANCE REVIEW
January 25	NO MEETING
05 February 2025	
05 March 25	1.DESIGNATED PERSON REVIEW (FEB/MAR 25)