



CAERNARFON HARBOUR TRUST ANNUAL AGENDA 2025

DATE OF MEETING	GOVERNANCE AGENDA
January	NO MEETING
05 February 2025	<ol style="list-style-type: none"> 1. ANNUAL ACCOUNTS 2023 2. ITEMS TO REFER TO MAC 3. TRAINING REVIEW
05 March 2025	<ol style="list-style-type: none"> 1. REPORT BUDGET, TO INCLUDE EMPLOYEE RENUMERATION 2. DUTY HOLDER TRAINING 3. FEES AND CHARGES 4. ANNUAL ACCOUNTS 2024 5. DESIGNATED PERSON REVIEW
02 April 2025	<ol style="list-style-type: none"> 1. Q1 DP REPORT 2. REPORT MAC MINUTES 3. TRUSTEE TERMS 4. OPERATIONAL INSPECTION
07 May 2025	<ol style="list-style-type: none"> 1. AIDS TO NAVIGATION REPORT/REVIEW 2. MOORING CONDITIONAL REPORTS/REVIEW
04 June 2025	<ol style="list-style-type: none"> 1. PMSC REVIEW- WITH VEIW TO TABLE ANY ITEMS IN DECEMBER
02 July 2025	<ol style="list-style-type: none"> 1. Q2 DP REPORT 2. OPERATIONAL INSPECTION
August	NO MEETING
03 September 2025	<ol style="list-style-type: none"> 1. CONSERVANCY REVIEW 2. ITEMS TO REFER TO MAC
01 October 2025	<ol style="list-style-type: none"> 1. Q3 DP REPORT 2. APPOINTMENT OF TRUSTEES
05 November 2025	<ol style="list-style-type: none"> 1. FINANCIAL REVIEW 2. OPERATIONAL INSPECTION 3. INDUCTION OF NEW TRUSTEES (IF APPROPRIATE) 4. REPORT MAC MINUTES
03 December 2025	<ol style="list-style-type: none"> 1. GOVERNANCE REVIEW 2. ANNUAL ACCOUNTS 2025